

Fax #

Company Website

*Federal Tax ID

*Corporation [yes no]
*Manufacturer [yes no]
*Partnership [yes no]
*Distributor [yes no]
*Contractor [yes no]
*Consultant [yes no]
*Individual [yes no]
*Broker [yes no]
*DBA [yes no]

*Average # of employees

*Estimated Annual Sales

*Terms Net 30

*Freight Terms:

*Supplier Classification:

*Small Business (less than 100 employees) [yes no]

*Woman Owned Business [yes no]

*Minority Owned Business:

*African American [yes no]

*Native American [yes no]

*Asian [yes no]

*Latin American [yes no]

*Disabled Veteran [yes no]

* Veteran [yes no]

Other please specify

*Indicate affiliation with AFL/CIO or other union representation [yes no]

*Dun & Bradstreet # or [NA]

*Date Established

*Trade References (list 3) [enter co name, contact name, address, and phone #]

*Bank Reference [enter bank name, contact name, address and phone #]

*Does any RIT staff or its affiliates, faculty or student have a significant interest in your business [yes no]

(Any situation where a RIT staff or its affiliates faculty or student and or his or her spouse or emancipated and/or minor children has a connection to the above referenced supplier).

*If you answered yes, please complete the following section:

RIT Employee Name: _____ Phone # _____

Employer's relationship within the company

*Type of work your company provides:

*Describe the type and dollar value of projects which your company is capable and desirous of performing (include minimum and maximum dollar values)

*Indicate the categories of work that your organization normally performs with its own forces.

*Indicate the categories of work which your organization normally subcontracts

*Surety References:

*Name of Bonding Company

*Name and address of agent

*Single Project \$

*Aggregate \$

*Customer References (at least 3) [enter contact name, address, phone number, project completed for customer]

Please note that an additional questionnaire might be forwarded by the Facilities Department requiring further information.