

CWT HorizonSM

User Guide

Enhanced Shopping:

**Air shopping
made easier and faster**

Policy Setup Governs Traveler Experience

Client policies govern the search types available to travelers using the booking tool. The following policies can be set by traveler type:

- 1. Search by Price – Always:** With this setup travelers see results for their search from least to most expensive. They do not have the option to search by schedule.
- 2. Search by Price – Travelers Choice:** This setup defaults the search method to Search by Price, however travelers can expand “More Flight Search Options” and select a radio button to search by schedule if desired.
- 3. Search by Schedule- Always:** With this setup travelers see results by schedule (outbound then return selections). They do not have the option to search by price.
- 4. Search by Schedule – Travelers Choice:** This setup defaults the search method to Search by Schedule, however travelers can expand “More Flight Search Options” and select a radio button to search by price if desired.

Carlson Wagonlit Travel
HOME | PROFILE | LOGOUT | HELP
CWT online booking

Vance Blake
Plan a New Trip

Flight Hotel Car

Round Trip One Way Multiple Destinations Direct/NonStop only

From: To:

Depart: December 11 8:00a Arrive by Return: December 11 4:00p Arrive by

Class: Coach

Travel window: 1 hour on either side of depart or return

Show More Flight Search Options

CONTINUE RESET ALL Request Assistance

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RefID:sbt-abh-081211-1520-1809

Vance Blake
Plan a New Trip

Flight Hotel Car

Round Trip One Way Multiple Destinations Direct/NonStop only

From: To:

Depart: December 11 8:00a Arrive by Return: December 11 4:00p Arrive by

Class: Coach

Travel window: 1 hour on either side of depart or return

Preferences:

Schedule search Price search

Do not include Advance Purchase fares

Do not include Non-refundable/Penalty fares

Include nearby airports

CONTINUE RESET ALL Request Assistance

Filter Functionality:

A unique benefit of Enhanced Shopping is the Filter tool which allows the travel to dynamically affect (refine) the “Low Fare Option” results as shown on the right hand side of the page. The Filter is used to refine the search results that are displayed on the Select Fare page.

1. The shows how many total results are available “Showing 300 out of 300 fares” The filter reduces the number of options and can toggle between choices.
2. The filter does not cast a new search; it only affects the current search results.
3. The time range displayed is based on two criteria 1) CWT travel window of four hours and 2) Client travel window based on the client setup. When the system sends the low fare search request it will send the CWT travel window of four hours unless the client travel window is greater. The system will then filter the low fare search results set to the client travel window. The time range in the drop down is based on the requested time from the **Plan a Trip** page and the travel window.
4. The airlines listed in the airline section are only those airlines that are returned in the low fare search results set. If solutions are returned that contain multiple airlines you will find those airlines in the expandable list within the “Multiple Airlines” listing.
5. The ‘Lowest’ column in the filters section displays the lowest fare amount offered for each of the carriers listed. The bolded amounts are fares that would not require the traveler to select a reason code.
6. The preference section shows the corporate policies that are in place. Depending on the settings, travelers may or may not be able to select changes
 - a. Non-stop, one, and two stops
 - b. Multi-airport

Showing 300 out of 300 fares

Filters (Modify Search)

Cost (USD) Airline FlightAirports Date Depart Arrive Dur Eqp Cabin OT%

Cost (USD)	Airline	Flight	Airports	Date	Depart	Arrive	Dur	Eqp	Cabin	OT%
\$397.00	American	718	MSP > ORD	Dec 4	8:00a	9:30a	1h 30m	M80	Coach (S)	80%
		1371	ORD > MSP	Dec 6	4:40p	6:10p	1h 30m	M80		n/a
\$397.00	American	718	MSP > ORD	Dec 4	8:00a	9:30a	1h 30m	M80	Coach (S)	80%
		417	ORD > MSP	Dec 6	3:00p	4:25p	1h 25m	M83		n/a
\$397.00	Northwest	152	MSP > ORD	Dec 4	8:50a	10:12a	1h 22m	D95	Coach (K)	n/a
		1808	MDW > MSP	Dec 6	4:20p	5:59p	1h 39m	E75		n/a
\$397.00	United	142	MSP > ORD	Dec 4	8:13a	9:34a	1h 21m	733	Coach (S)	70%
		789	ORD > MSP	Dec 6	5:05p	6:34p	1h 29m	733		80%
\$397.00	Northwest	152	MSP > ORD	Dec 4	8:50a	10:12a	1h 22m	D95	Coach (K)	n/a
		137	ORD > MSP	Dec 6	4:32p	6:04p	1h 32m	319		n/a
\$397.00	Northwest	138	MSP > ORD	Dec 4	6:55a	8:21a	1h 26m	D95	Coach (K)	n/a
		1808	MDW > MSP	Dec 6	4:20p	5:59p	1h 39m	E75		n/a
\$397.00	Northwest	138	MSP > ORD	Dec 4	6:55a	8:21a	1h 26m	D95	Coach (K)	n/a

Airlines (clear all) Lowest

- AirTran Airways \$668.00
- American **\$397.00**
- Continental \$696.04
- Delta Air Lines \$512.00
- Northwest **\$397.00**
- United **\$397.00**
- US Airways \$427.00
- Multiple Airlines \$543.40

Preferences

- Non-Stop 1 2
- Show nearby airports

Search by Schedule: Select Flights

The Select Flights page allows travelers to select the best outbound and return flights available. Once flights are selected, travelers continue to the Select Fare page.

Select Flights

Client Priority Rank
 Corporate Rate
 Personal Preference

Destination 1 of 2: Minneapolis/St Paul to Chicago Monday, January 26, 2009

Depart	Arrive	Airline	City	Eqp	Code
<input type="radio"/> 08:00 AM	09:30 AM	American Airlines	Minneapolis/St Paul, MN (MSP) Chicago, IL (ORD)	S80	
<input type="radio"/> 09:15 AM		American Airlines	Minneapolis/St Paul, MN (MSP) Chicago, IL (ORD)	S80	
		<u>Flight 1330</u> Non-Stop			
<input checked="" type="radio"/> 07:59 AM	09:20 AM	United Airlines	Minneapolis/St Paul, MN (MSP) Chicago, IL (ORD)	733	
		<u>Flight 142</u> Non-Stop			

Note: A callout bubble points to the first American Airlines flight with the text "Traveler selects the outbound flight".

Destination 2 of 2: Chicago to Minneapolis/St Paul Tuesday, January 27, 2009

Depart	Arrive	Airline	City	Eqp	Code
<input type="radio"/> 04:40 PM	06:10 PM	American Airlines	Chicago, IL (ORD) Minneapolis/St Paul, MN (MSP)	S80	
		<u>Flight 1371</u> Non-Stop			
<input type="radio"/> 03:00 PM		American Airlines	Chicago, IL (ORD) Minneapolis/St Paul, MN (MSP)	S80	
<input type="radio"/> 04:31 PM	06:03 PM	Northwest Airlines	Chicago, IL (ORD) Minneapolis/St Paul, MN (MSP)	320	
		<u>Flight 137</u> Non-Stop			
<input checked="" type="radio"/> 04:05 PM	05:29 PM	United Airlines	Chicago, IL (ORD) Minneapolis/St Paul, MN (MSP)	E70	
		<u>Flight 7607</u> Non-Stop			

Note: A callout bubble points to the 03:00 PM American Airlines flight with the text "Traveler selects the return flight".

Search by Schedule: Select Fare

The Select Fare page identifies selected outbound and return flights and displays them with round trip price under the "Your Selection" header. Also shown under the "Low Fare Options" section of the page are up to 300 additional lower fare options.

Select Fare

Showing 122 out of 122 fares 🏠 = Client Priority Rank 🌟 = Corporate Rate ✓ = Personal Preference

Filters (Modify Search)

Minneapolis/St Paul, MN to Chicago, IL

Mon, Jan 26 Depart Arrive

4:00a to Noon

Chicago, IL to Minneapolis/St Paul, MN

Tue, Jan 27 Depart Arrive

Noon to 8:00p

Airlines (clear all) Lowest

AirTran Airways \$358.00

American \$389.50

Northwest \$397.00

United \$388.50

Preferences

Non-Stop 1 2

Show nearby airports

Your Selection									
Cost (USD)	Airline	Flight	Airports	Date	Depart	Arrive	Dur	EqpCabin	OT%
\$397.00	United	142	MSP > ORD	Jan 26	7:59a	9:20a	1h 21m	733 Coach (Q)	80%
		7607	ORD > MSP	Jan 27	4:05p	5:29p	1h 56m	E70	n/a

This fare is outside your company policy.

[Reserve](#) [Show details](#) [Seat Map](#)

Low Fare Options									
Cost (USD)	Airline	Flight	Airports	Date	Depart	Arrive	Dur	EqpCabin	OT%
\$358.00	AirTran Airways	860	MSP > ATL	Jan 26	7:00a	10:24a	2h 24m	73G Coach (L)	80%
		26	> MDW		11:00a	11:57a	1h 57m	73G	70%
		94	MDW > ATL	Jan 27	6:03p	8:58p	1h 55m	73G Coach (R)	80%
		869	> MSP		10:15p	11:50p	2h 35m	73G	n/a

[Reserve](#) [Show details](#) [Seat Map](#)

\$388.50	United	142	MSP > ORD	Jan 26	7:59a	9:20a	1h 21m	733 Coach (Q)	80%
		941	ORD > DEN	Jan 27	4:49p	6:28p	2h 39m	752 Coach (L)	80%
		726	> MSP		7:00p	9:56p	1h 56m	733 Coach (T)	80%

[Reserve](#) [Show details](#) [Seat Map](#)

\$388.50	United	1224	MSP > ORD	Jan 26	6:57a	8:18a	1h 21m	733 Coach (Q)	90%
		941	ORD > DEN	Jan 27	4:49p	6:28p	2h 39m	752 Coach (L)	80%
		726	> MSP		7:00p	9:56p	1h 56m	733 Coach (T)	80%

[Reserve](#) [Show details](#) [Seat Map](#)

\$388.50	United	234	MSP > ORD	Jan 26	9:18a	10:39a	1h 21m	320 Coach (Q)	90%
		941	ORD > DEN	Jan 27	4:49p	6:28p	2h 39m	752 Coach (L)	80%
		726	> MSP		7:00p	9:56p	1h 56m	733 Coach (T)	80%

[Reserve](#) [Show details](#) [Seat Map](#)

\$388.50	United	444	MSP > ORD	Jan 26	6:00a	7:18a	1h 18m	735 Coach (Q)	90%
		941	ORD > DEN	Jan 27	4:49p	6:28p	2h 39m	752 Coach (L)	80%

Search by Price: Plan a Trip

Using the Plan a New Trip reservation tool, travelers provide necessary details to perform an airfare search.

Carlson Wagonlit Travel

HOME | PROFILE | LOGOUT | HELP

CWT online booking

Vance Blake

Plan a New Trip

Flight Hotel Car

Round Trip One Way Multiple Destinations Direct/NonStop only

From: To:

Depart: Arrive by

Return: Arrive by

Class:

Carrier:
40-Mile Air
ALPI Eagles SPA
AOM-Air Minerve S.A.
Abacus International Pte.

Travel window: on either side of depart or return

Preferences:
 Schedule search Price search
 Do not include Advance Purchase fares
 Do not include Non-refundable/Penalty fares
 Include nearby airports

[CONTINUE](#) [RESET ALL](#) [Request Assistance](#)

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Search by Price: Select Flights

The Select Flights page does not exist during a Shop by Price experience because results are focused on search parameters by the traveler based on round trip pricing.

Search by Price: Select Fare

The Select Fare page identifies selected outbound and return flights and displays them with round trip price under the "Your Selection" header. Also shown under the "Low Fare Options" section of the page are up to 300 additional lower fare options.

Vance Blake

Select Fare

Showing 300 out of 300 fares

 = Client Priority Rank
 = Corporate Rate
 = Personal Preference

Filters (Modify Search)

Minneapolis/St Paul, MN to Chicago, IL

Mon, Jan 26 Depart Arrive

4:00a to Noon

Chicago, IL to Minneapolis/St Paul, MN

Tue, Jan 27 Depart Arrive

Noon to 8:00p

Airlines (clear all) Lowest

AirTran Airways \$358.00

American \$389.50

Continental \$1,037.60

Delta Air Lines \$418.00

Northwest \$397.00

United \$388.50

US Airways \$464.10

Multiple Airlines \$428.20

Preferences

Non-Stop 1 2

Show nearby airports

Modify Search (Top)

Destination 1
Minneapolis/St Paul to Chicago

Cost (USD)	Airline	Flight	Airports	Date	Depart	Arrive	Dur	Eqp Cabin	OT%
\$358.00	AirTran Airways	860	MSP > ATL	Jan 26	7:00a	10:24a	2h 24m	73G Coach (L)	80%
		26	> MDW		11:00a	11:57a	1h 57m	73G	70%
		94	MDW > ATL	Jan 27	6:03p	8:58p	1h 55m	73G Coach (R)	80%
		869	> MSP		10:15p	11:50p	2h 35m	73G	n/a
Reserve Show details Seat Map									
\$388.50	United	142	MSP > ORD	Jan 26	7:59a	9:20a	1h 21m	733 Coach (Q)	80%
		941	ORD > DEN	Jan 27	4:49p	6:28p	2h 39m	752 Coach (L)	80%
		726	> MSP		7:00p	9:56p	1h 56m	733 Coach (T)	80%
Reserve Show details Seat Map									
\$388.50	United	1224	MSP > ORD	Jan 26	6:57a	8:18a	1h 21m	733 Coach (Q)	90%
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		726	> MSP		7:00p	9:56p	1h 56m	733 Coach (T)	80%
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		941	ORD > DEN	Jan 27	4:49p	6:28p	2h 39m	752 Coach (L)	80%
		726	> MSP		7:00p	9:56p	1h 56m	733 Coach (T)	80%
Reserve Show details Seat Map									
\$388.50	United	786	MSP > ORD	Jan 26	10:09a	11:30a	1h 21m	733 Coach (Q)	80%
		941	ORD > DEN	Jan 27	4:49p	6:28p	2h 39m	752 Coach (L)	80%
		726	> MSP		7:00p	9:56p	1h 56m	733 Coach (T)	80%