

Where is it?

<u>Kronos 5</u>	<u>Kronos 6</u>
Log Off	Top Right Hand Corner – “ Log Off ”
Change Password	Top Right Hand Corner – “ Change Password ”
My Genies <ul style="list-style-type: none"> • My Employees • My Employee Accruals • Quick Find • Schedule Editor • Badge Number by Employee 	Top Tabs – “ My Genies ” <ul style="list-style-type: none"> • My Employees • My Employee Accruals • Quick Find • Schedule Editor • Badge Number by Employee
Time Keeper <ul style="list-style-type: none"> • Current Timecard • Kronos Sign-Off Day 	Top Tabs – “ Timekeeping ” <ul style="list-style-type: none"> • Current Timecard • Kronos Sign-Off Day
Group Edit Results	Top Tabs under “ General ”
Reports	Top Tabs under “ General ”
Common Set Up <ul style="list-style-type: none"> • HyperFind Queries • Query Manager 	Top Right Hand Corner – “ Setup ” <ul style="list-style-type: none"> • HyperFind Queries • Query Manager
My Links <ul style="list-style-type: none"> • Kronos Signoff Schedule • RIT Controller’s Website • RIT Customer Support • RIT Human Resources • RIT Oracle Applications • RIT Payroll & Kronos • RIT Student Employment 	Top Tabs – “ My Links ” <ul style="list-style-type: none"> • Kronos Signoff Schedule • RIT Controller’s Website • RIT Customer Support • RIT Human Resources • RIT Oracle Applications • RIT Payroll & Kronos • RIT Student Employment
Help	Top Right Hand Corner – “ Help ”