

Settings needed to view reports in PDF

1. In MS Internet Explorer disable pop-up blocker settings.

- a. Navigate to Tools/Pop-up Blocker.
- b. Select "Turn Off Pop-up Blocker" setting in drop down menu.
- c. Navigate to Tools/Internet Options/Security Tab.
- d. Click on the "Custom Level" button in the Local Intranet section.
- e. Set the Option "*Use Pop-up Blocker*", under the "*Miscellaneous*" section, to "Disable".
- f. Click the "OK" button.
- g. Navigate to Tools/Internet Options/Advanced Tab.
- h. Uncheck "*Do not save encrypted pages to disk*", under the "*Security*" section.
- i. Navigate to Tools/Internet Options/General Tab.
- j. Click on the "Delete Files" button.
- k. Click on the "Clear History" button.
- l. Click the "OK" button on the Internet Options screen.

2. In Adobe Reader...

- a. From the "Edit" menu, select "Preferences.
- b. From the list of Categories, select "Internet".
- c. Uncheck the box for "Display PDF in browser".
- d. Restart your computer.